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Uttak av prøver – forarbeid og Checkout Request

Agenda:

- Hvilke deler av eBiobank benyttes ved uttak (for bruk)
- Uttaksprosessen
- Forarbeid
- Checkout Request
- Alternative måter å knytte prøver til en Checkout Request



Deler av eBiobank som benyttes ved uttak



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Uttaksprosessen (utdrag fra brukermanualen)



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Forarbeid – registrere prosjekt

- Project Manager
 - Spesifikk biobank registrer prosjektet/REK nummeret til biobanken
 - Generell biobank underliggende REK-godkjent prosjekt



Forarbeid - Søk etter prøver

 Benytt Search for Samples eller DataExplorer, og evt også Sample Picking Helper, for å identifisere aktuelle prøver -> prøveliste til uttaket. Se relevante kapitler i brukermanualen for mer info





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Forarbeid - overføre prøver fra Folder til Checkout Request



🗖 🗄 F5 Dynamic Webtop 🛛 🗙 🛛	BIOBANK_TRAINING: LabWa	re 🗇 🗋 Storage Location Manager 🛛 🗙 🛃 SAMPLE Folder : SAMPLE_SEARC 🗙 🕂
\leftarrow \rightarrow C \bigcirc https://start	t.sykehuspartner.no/f5-w-687	474703a2f2f7364732d72657267747765622d30322e73696b742e73796b65687573706172746e65722e6e6f3
*		SAMPLE Folder : SAMPLE_SEARCH_HEGSOL-OUSHF - Sample Search Folder
Recent <u>F</u> ile <u>E</u> dit F <u>o</u> lder <u>R</u> un O <u>p</u> tions A	Aliquot and Processing Labe	Printing Requests
• • • • • •		Add Samples to New Pequest
		and Add Samples to new Request
		Add Samples to Existing Request
	Data	
Sample Search Folder	Data	
	Biobank	KURSBIOBANK_01
	Sample State	In Biobank
	Sample Number	1600
	Barcode	E000001620
	Sample ID	KB01-1600
	Hierarchy	RIKSHOSPITALET > A1 > A1.1911 > KB01-FRYSER01 > R-00008324 > R-00008324-D1 > B-00008581 > B-00008581-A5
	Donor Id	KB01-0020
▶ 📓 ■ 🛃 1596 KB01-0020 E0000001616 DNA 0	Age	0
I 1597 KB01-0020 E0000001617 DNA 0	Sample Volume	100.0
▶ 📓 ■ 🛃 1598 KB01-0020 E0000001618 DNA 0	Units ID	UL
▶ 🎽 🧧 🗹 1599 KB01-0020 E0000001619 DNA 0	Sample Category	Blood
► 🖉 🧧 🗹 1600 KB01-0020 E0000001620 DNA 0	Sample Type ID	DNA
	Additive	TE-buffer
	Collection Date	29.09.2021
	Login Date	29.09.2021 14:50:47
	Login By	HEGSOL-OUSHF
	Sampled Location	SITE2
	Processing Method	DNA extraction
	Time to Store	120
	SOP Used	DNA SOP v01.docx
	SOP	000000348.docx
	Informed Consent ID	0
	Original Sample	1600
	Parent Sample Number	r 0
	Parent Sample	0
	Aliquot Number	0
	Number of Aliquots	0
	Thaw Count	0
	Has Flags	False
	Check Out Count	0

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Checkout Request - åpningssiden



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Oppdatering av prøveinformasjonen – Sample State





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Checkout Request - Picklist



- → C	ð 6 ð	https:/,	/start.sykehuspar	tner.no/f5-w		Reque	st Pick Lis	it	Results Count	
ent File Cre	eate Samples	Sample M	ovement Retur	n Samples	Reque	st: CH00025		Status:	Pending	
🧇 🔅 🕻			_				Su	mmary Informatio	on	
				_	Requester	(HEGSOL-OUSH	⁼)	1		
ummary Recipi				\rightarrow	Requested Date	29-sep-2021		Planned Return Date Project	Lukk rann	ort
					Required By	29-sep-2021		Cost Centre	Earritapp	
	Biobank: I	RURSBIO	3ANK_01		No. Samples Experimental Use	5			med Exit	-
					Comments					
Use Holdin	g Area from Site:	RIKSHOS	SPITALET	P			C	ontact Information	n	
R	esearch Project:	PROSJEK	(T1	-	Requester Name Phone	Hege Dahlen	Sollid	Address		
	MTA document:			-	Email					
Re	quest Comment:							Search Criteria		
	Performed By:	HERCOL	OUGHE		Study			No. Samples		
	r chonned by.	HEGSUL			Subjects			No. Subjects		
					Search Criteria					
					RIKSHOSPITALET > / Sample Number 1 596 1 597	A1 > A1.1911 > KB0 Barcode E0000001616 E0000001617	11-FRYSER01 > Donor ID KB01-0020 KB01-0020	R-00008324 > R-00008324 Location B-00008581-A1 B-00008581-A2	4-D1 > B-00008581 > B-00008581-A1	
					1 598 1 599 1 600	E0000001618 E0000001619 E0000001620	KB01-0020 KB01-0020 KB01-0020	B-00008581-A3 B-00008581-A4 B-00008581-A5	B C D	
Sampl	e Number E			Amount Av					F	
1 1596									G	
4 1599										

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Checkout Request - fjerne enkeltprøver



Samples						
	Sample Number	Barcode	Sample Id	Amount Available	Unit	Comment
1	32840	E0000029302	BB10-32840	2.0	ML	
2	32841	E0000029303	BB10-32841	2.0	ML	
3	32842	E0000029304	BB10-32842	2.0	ML	

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Request

Checkout Request - kansellering av uttak



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F5 Dynamic Webtop X BIOBANK_TRAINING: LabWare	× SAMPLE Folder : SAMPLE_SEAR × Checkout Request
\leftarrow \rightarrow C \bigcirc https://start.sykehuspartner.no/f5-w-687474	4703a2f2f7364732d72657267747765622d30322e73696b742e737
≡ *	Checkout Request Pending: CH00025
Recent File Create Samples Sample Movement Return Samples	
Summary Recipient Shipping	Nb! Requesten kan på dette tidspunkte
Biobank: KURSBIOBANK_01	kanselleres

Man får spørsmål om man ønsker å kansellere når man lukker/trykker på Exit (dørikonet)

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Sample State -> opprinnelig

Samples						
	Sample Number	Barcode	Sample Id	Amount Available	Unit	Comment
1	1596	E0000001616	KB01-1596	100.0	UL	
2	1597	E000001617	KB01-1597	100.0	UL	
3	1598	E000001618	KB01-1598	100.0	UL	
4	1599	E0000001619	KB01-1599	100.0	UL	
5	1600	E000001620	KB01-1600	100.0	UL	

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Status: Pending

Performed By: HEGSOL-OUSHF

Confirm Samples

Use Holding Area from Site: RIKSHOSPITALET

MTA document:

Request Comment:

Research Project: PROSJEKT1

Forarbeid – reposisjonering (=posisjonering)

Dette punktet kan utføres før prøvene overføres til Checkout Request, eller rett før man trykker på Confirm Samples i Requesten

- Alt 1: Tomme bokser etableres i racket i Holding Area
 - Posisjoner prøvene som er del av uttaket over i denne/disse boksene (på lik linje med vanlig posisjonering av prøver)
- Alt 2: Bokser med prøver (som tilhører uttaket) flyttes til racket i Holding Area
 - Benytt Move Object-funksjonen



Storage

IOLDING-RACK

Checkout Request - bekreft prøver (Confirm Samples. Nb! point of no return)

	F5 Dynamic Web	otop >	K BIOBANK	_TRAINING: LabWare	🗧 🗙 📔 🤕 SAMPLE Folder : SAMPLE_SEARC 🗙 🗋 🕒 Checkout Request
\leftarrow -) C Q	🙃 https:/	//start.sykehuspar	tner.no/f5-w-6874	74703a2f2f7364732d72657267747765622d30322e73696b742e73
∎*					Checkout Request Pending: CH00025
Recent F	ile Create Sam	nples Sample N	lovement Retur	n Samples	
🛐 🍫	🔶 🔚 🧱				
Summary	Recipient Ship	ping			
,		P			
	В	iobank: KURSBIO	BANK 01		
	_				
		Status: Pending			
Us	e Holding Area fro	om Site: RIKSHO	SPITALET	P	
	Desserab				
	Research	Project. PROSJE	K11	•	
	MTA doo	cument:		-	
	Request Co	mment:			
	rioquoor oo				
	Perforr	ned By: HEGSOL	-OUSHF	Q	
			onfirm Samples		
			onnin oumpioo		
Samples					
Sampies	Sample Number	Barcode	Sample Id	Amount Available	19. 19.10 19. 82
1	1596	E0000001616	KB01-1596	100.0	UL
2	1597	E000001617	KB01-1597	100.0	UL
3	1598	E000001618	KB01-1598	100.0	UL
4	1599	E0000001619	KB01-1599	100.0	UL
5	1600	E000001620	KB01-1600	100.0	UL

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Reques

Oppdatering av prøveinformasjon – info om Request Id



▶ 🖁 →	✓ 1	596	KB01	-0020	E000	0001	616	DNA 0
Þ 🖁 🏓	1	597	KB01	-0020	E000	0001	617	DNA 0
▶ 🚨 →	1	598	KB01	-0020	E000	0001	618	DNA 0
Þ 🖾 🏓	1	599	KB01	-0020	E000	0001	619	DNA 0
Þ 🖁 🕈	1	600	KB01	-0020	E000	0001	620	DNA 0

	NBU1-0020		
Age	0		
Sample Volume	e 100.0		
Units ID	UL		
Sample Catego	ry Blood		
Sample Type ID	DNA		
Additive	TE-buffer		
Collection Date	29.09.2021		
Login Date	29.09.2021	14:50:46	
Login By	HEGSOL-C	DUSHF	
Sampled Locat	ion SITE2		
Processing Met	thod DNA extrac	tion	
Time to Store	120		
SOP Used	DNA SOP V	v01.docx	
SOP	00000034	8.docx	
Informed Conse	ent ID 0		
Original Sample	e 1596		
Parent Sample	Number 0		
Parent Sample	0		
Aliquot Number	0		
Number of Aliqu	uots 0		
Thaw Count	0		
Has Flags	False		
T Request Id	CH00025		



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Checkout Request - knytt boks (med ferdig posisjonerte prøver) til uttaket



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Request

Checkout Request - ferdigstillelse (finalize)



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	F5 Dynamic Wel	otop	× 🛛 🖭 EBIOBANK	_TRAINING: LabWare	e 7 🗙 🕒 Chec	kout - Ready for	×	Storage Locati	on Ma
\leftarrow	$ ightarrow$ C $\$ $\$	🗇 https:	//start.sykehuspar	tner.no/f5-w-6874	474703a2f2f7364	732d7265726774	7765622d	30322e73696b742e	7379
≣*		1000000				Checkout	- Ready fo	or Checkout: CH000	025
Recent	File Create San	nples Sample I	Movement Retur	n Samples					
🛃 🍫) 🔷 🔒 📓								
Summa	Iry								
	Biobank: k	URSBIOBANK_0	1	Browse	er				
	Status:	Pending Finalize Che	ckout	So Locati	can the containe on Number:	ers to check out.	Q	Her «sje uttaket	kker man ut» boksene som er del a
R	equest Comment:				ОК	Cancel		Tips: her number over der	kan første tallet i boksens location skrives inn, og man får opp en liste I/de boksene som tilhører uttaket
Sample	s								
	Comple Number	Paraoda	Comple Id	Status	Comment				
1	1596	E000001616	KB01-1596	F	Comment				
2	1597	E0000001617	KB01-1597	F					
3	1598	E000001618	KB01-1598	F					
4	1599	E000001619	KB01-1599	F					
5	1600	E000001620	KB01-1600	F					

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Checkout Request: Request Delivery Note



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Request

Uttaksbokser flyttes automatisk fra Holding Area til Transit Area

▼ 🛗 🗌) TEST-SITE
• 🛗	EXTERNAL_LOC
🕨 🌔 🦊	HOLDING_AREA
Þ 前	TEST-BUILDING
▶ 🚽	



Location Hierarchy

RIKSHOSPITALET > TRANSIT_AREA > B-00008729

	Location Details											
Name	B-00008729	Location Number	8729									
Template	BOX_9X9	In Biobank	True									
Group Name	KURSBIOBANK_01	Biobank	KURSBIOBANK_01									
Description		C Name										
Capacity Total	81	Capacity Used	5									
Capacity Reserved	81	Largest Open Block	76									

			*Location Contents								
		1	2	3	4	5					
		CH00025 KB01-0020	CH00025 KB01-0020	CH00025 KB01-0020	CH00025 KB01-0020	CH00025 KB01-0020					
I		E0000001616	E0000001617	E0000001618	E0000001619	E0000001620	СНО				
I	A	1596	1597	1598	1599	1600	Res				

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Request

Oppdatering av prøveinformasjonen – Sample State, Hierarchy og Request informasjon



🗖 🛛 F5 Dynamic Webtop 🛛 🗙 🗐	EBIOBANK_TRAINING: LabWare	e 🗙 🖹 🗅 Checkout - Checked Out 🛛 🗙 🗎 🗅 Storage Location Mana	
\leftarrow $ ightarrow$ \mathbf{C} $\widehat{\mathbf{G}}$ https://start.s	ykehuspartner.no/f5-w-6874	474703a2f2f7364732d72657267747765622d30322e73696b742e73796b	
≡ ▼		SAMPLE Folder : SAMPLE_SEARCH_HEGSOL-OUSHF - Sample S	
Recent File Edit Folder Run Options Alio	uot and Processing Label	Printing Requests	
1 😌 🗃 🔛 🔤 🏭			
Sample Search Folder	Data		
	Biobank	KURSBIOBANK_01	
	Sample State	In Use	
	Sample Number	1596	
	Barcode	E000001616	
	Sample ID	KB01-1596	
	Hierarchy	RIKSHOSPITALET > TRANSIT_AREA > B-00008729 > B-00008729-A1	
	Donor Id	KB01-0020	
	Age	100.0	
R → 1597 KB01-0020 E0000001618 DNA 0	Sample volume	100.0	
■ 1536 KB01-0020 E0000001619 DNA 0	Sample Category	Pland	
R → 1600 KB01-0020 E0000001619 DNA 0	Sample Type ID		
		TE-buffer	
	Collection Date	29.09.2021	
	Login Date	29.09.2021 14:50:46	
	Login By	HEGSOL-OUSHE	
	Sampled Location	SITE2	
	Processing Method	DNA extraction	
	Time to Store	120	
	SOP Used	DNA SOP v01.docx	
	SOP	000000348.docx	
	Informed Consent ID	0	
	Original Sample	1596	
	Parent Sample Number	0	
	Parent Sample	0	
	Aliquot Number	0	
	Number of Aliquots	0	
	Thaw Count	0	
	Has Flags	False	
	T Request Id	CH00025	
	Checked Out On	29.09.2021 15:15:43	
	Check Out Count	1	

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Checkout Request - lukke og åpne request





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Andre måter å knytte prøver til en Checkout Request – FØR Confirm Samples

Add Samples to New Request Add Samples to Existing Request Add Samples to Existing Request Biobari: 8_TEST-BIOBANK Biobari: 8_TEST-BIOBANK Processing Method: Sample Ton: Sample Ton: Biobari: 8_TEST-BIOBANK Processing Method: Sample Ton: Sample Ton: Sample Ton: Sample Ton: Sample Ton: Sample Ton: Collection Date: Add Samples from Search Add Samples from Clipboard Add Samples in Folder Manager		Search Dialog	
Add Samples to New Request Add Samples to Existing Request Biobanic 8_TEST-8108ANK Sample Number: Biobanic 8_TEST-8108ANK Sample Number: Collection Site Sample Number: Biobanic 8_TEST-8108ANK Sample Sample Number: Collection Sate: Biobanic 8_TEST-8108ANK Sample Sample Number: Collection Sate: Biobanic 8_TEST-8108ANK Sample Sample Number: Collection Sate: Biobanic 8_TEST-8108ANK Sample Sample Number: Collection Date: Sample Sample Number: Collection Date: Sample Sample Numerit Add Samples from File Sample Sample Number: Collection Sate: Collection Date: Sample Sample Numerit Collection Date: Sample Numerit Collection Date: Sample Sample Sample Numerit Collection Date: Sample Sample Sample Numerit Sample Sample Sample Numerit Sample Sample Sample Numerit Sam	Requests	General	
Add Samples to Existing Request Add Samples to Existing Request Sample Number: Collection Site: Sample Biobank: Sample Category: Sample Category: Sample Type: Sample Type: Sample Sample Movement Reprocessing Hotoet Collection Date: Add Samples from Clipboard Add Samples from Clipboard Show Samples in Folder Manager Add Samples from File Story Show Samples in Folder Manager Collection Date: Story Collection Date: Col	add Samples to New Request		
Add Samples to Existing Request sample Number Barcode Barcode Sample Number Barcode Sample State: Paste Donor Id: Processing Methode: Sample Type: Sample Type: <t< th=""><th></th><th>Biobank: B_TEST-BIOBANK</th><th>Fasting:</th></t<>		Biobank: B_TEST-BIOBANK	Fasting:
Barcode: Vielt: Anatomical Localization: Sample DD: Anatomical Localization: Sample State: Barcode: Vielt: Sample Form: Processing Method: Sample Category: Vielt: Processing Method: Sample Category: Vielt: Sample Type: Project: Sampling Timpeoint: Collection Date: dd.mm.yyyy Enter Barcode: Collection Date: dd.mm.yyy Enter Barcode: Collection Date: dd.mm.yyy Add Samples from Search Add Samples from File Show Samples in Folder Manager Show Samples in Folder Manager Summary R Samples in Folder Samples in Folder Manager Summary R Samples in Folder Samples in Folder Manager Summary R Samples in Folder Manager Summary R Samples in Folder Manager Summary Samples in Folder Manager Summary Samples in Folder Manager Summary Samples	Add Samples to Existing Request	Sample Number:	Collection Site:
Sample ID: Anatomical Localization: Sample State: Paste Donor IDs Additive: Processing Method: Sample Category: Sample Type: Project: Sample Type: Project: Sample Sample Movement Re Add Samples from Search Add Samples from Clipboard Add Samples from File Show Samples in Folder Manager		Barcode:	Visit:
Sample State: Paste Donor ID: Processing Method: Donor Id: Sample Category: Sample Type: S		Sample ID:	Anatomical Localization:
Paste Donor IDs Additive: Processing Method: Processing Method: Sample Category: SOP: Sample Category: Project: Sampling Timepoint: Collection Date: dd.mm.ryry Collection Date: dd.mm.ryry Collection Date: dd.mm.ryry Collection Search Add Samples from Search Add Samples in Folder Manager Add Solucity Collection Date: dd.mm.ryry Collection Date: d		Sample State:	= Sample Form:
□ ■ Processing Method: Sample Category: □ Sop: Sample Timepoint: □ Project: Sample Timepoint: □ Collection Date: Collection Date: dd.mm.yyy Collection Date: dd.mm.yy		Paste Donor ID:	Additive:
Sample Category:		Donor Id:	= Processing Method:
 EBIOBANKOUSNY: LabWare 7 - F × EBIOBANKOUSNY: LabWare 7 - F × Add Samples Sample Movement Re Add Samples from Search Add Samples from Clipboard Add Samples from File Summary R Add Samples in Folder Manager Econou25030 Econou25031 Econou25033 Econou25033 		Sample Category:	▼ SOP:
Collection Date: Image: delta collection date: Image: delta collection date: <th>EBIOBANKOUSNY: LabWare 7 - F 🗙</th> <th>Sample Type:</th> <th>= Project:</th>	EBIOBANKOUSNY: LabWare 7 - F 🗙	Sample Type:	= Project:
 Add Samples from Search Add Samples from Clipboard Add Samples from File Summary R Add Samples in Folder Manager Enter Barcodes 		Sampling Timepoint:	Collection Date: dd.mm.yyyy
Summary R Add Samples from File 2 E0000025029 Show Samples in Folder Manager 3 E0000025030 5 E0000025035 6 E0000025036 7 F0000025036	Recent File Create Samples Sample Movement Re Add Samples from Search	Enter Barcodes 50000025029, E0000025030, E0000025031, E00000 50000025037, E0000025038	25036,
Summary R Add Samples from File 2 E0000025029 Show Samples in Folder Manager 3 E0000025030 4 E0000025031 5 E0000025035 6 E0000025036 7 E0000025037		1 LABEL_ID	
Show Samples in Folder Manager 3 E0000025030 4 E0000025031 5 E0000025035 5 E0000025036 6 E0000025036 7 E0000025037 7 E0000025037	Summary R Add Samples from File	2 E0000025029	
4 ~E0000025031 5 E0000025035 6 E0000025036 7 E0000025036	Show Samples in Folder Manager	3 E0000025030	
5 E0000025035 6 E0000025036	-···	4 - E0000025031	
6 E0000025036		5 E000025035	
7 0000000000000000000000000000000000000		6 E000025036	

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Oppdatert brukermanual finnes i eBiobank (skal ikke last ned)



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Inr	nho	oldsfortegnelse		
1	B	vtte mellom to biobanker (Change Biobank)	
2	Fo	, orsvinner eBiobank-siden?	· · · · ·	
2	2.1 8	Browser på menylinjen		
2	2.3 9	Session Expired		
3	Fu	unksjoner og informasjon p	oå hovedsiden	
4	N	avigering mellom ulike vin	duer/faner	
5	D	onor		
5	5.1	Registrere ny (Register	New Donor)	
5	5.2	Registrere samtykke (S	et Informed Consent)	
5	5.3	Søk på donorinformasj	on (Search via Donors menyen)	
5	5.4	Innsnevre søk i Donor S	Search Dialogen	
5	5.5	Sortere eller filtrere sø	keresultatet (Sort or Filter)	
5	5.6	Kopiere deler av søkere	esultatet til Excel	
5	5.7	Eksport av donorinforn	nasjon til Excel (Export All Donor i	nfo)26
5	5.8	Konvertere eksportert	Excel fil	
5	5.9	Korrigere registrerings	feil (Show Personal Information)	
5	5.10	Trekke samtykke (With	draw Consent)	
6	Pr	røveregistrering		
e	5.1	Med prøvepakke (Crea	te Samples With Package)	
e	5.2	Uten prøvepakke (Crea	te Samples Without Package)	
e	5.3	Registrere en Shipmen	t/Pre-registration	
6	5.4	Motta en Shipment/Pr	e-registration	
6	5.5	Barkoder - manuell reg	istrering (Allocate Barcodes)	
e	5.6	Barkoder - import av xr	nl-fil (Allocate 2D Barcodes)	
e	5.7	Printe etiketter til prøv	er (Print Label fra Folder)	
7	Pr	røveoppdatering/korrigeri	ng	
7	7.1	Kansellere en prøve (Ca	ancel Samples i Folder)	
7	7.2	Legge til kommentar ve	edørende prøvekvalitet (Flag Selec	cted Samples i Folder) 47
7	7.3	Oppdatere prøveinforn	nasjon (Modify Selected i Folder).	
8	Po	osisjonering av prøver		
8	3.1	Posisjonere prøver - via	a søk (Store Selected Samples by S	Search)
8	3.2	Posisjonere prøver - m	anuelt (Store Samples by Scanning	g)
8	3.3	Posisjonere prøver - im	port av xml-fil (Position Matrix tu	bes) 54
8	3.4	Feilsøking – ved import	av xml-filer	
9	Sø	øk etter prøver - enkelt søl	(Search for Samples)	
10		Søk etter prøver - avanse	rt søk (Advanced Search)	
11		Søk etter prøver - Data Ex	plorer	
)21-	09-0	09 eBiobank brukerveiledning	3	Side: 2 / 139

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